

Meeting Minutes
LAUC-I Executive Board Meeting
Monday, April 11, 2016 * 1:00 p.m. – 2:00 p.m. * LL 110

1. Present: Cynthia Johnson, Colby Riggs, Shu Liu, Keith Powell, Emilee Matthews, Christina Woo, Jharina Pascual
2. Agenda review - 1 min
 - a. Review of bylaws by CR in progress
3. Approve minutes: LAUC-I ExBd minutes for March 7, 2016 - 2 min
 - a. Approved
4. News/Announcements – 15 min Chair
 - a. APM discussions – do we want to sponsor a LAUC-I meeting, as one or two other Divisions are doing?
 - i. 2 campuses currently having discussions
 - ii. UC Irvine discussions?
 1. **ACTION ITEM: CJ will double check deadline for submitting comments and schedule a general membership discussion**
 - b. How can we help LAUC celebrate the LAUC 50th anniversary? Reminder: Assembly will be here at UCI.
 - i. **ACTION ITEM: UC Davis rep for checklist on hosting?**
 - ii. **ACTION ITEM: CR will send a general call for UCI volunteers**
 1. Julia Gelfand organized past anniversary event
 2. Ask for archived photos
 3. Themes
 - a. LAUC Past Presidents
 - b. Oral history (Krystal Tribbett, Audra Yun)
 - c. In Memoriam
 - d. Recognizing the Value of Librarianship (via ALA)
 - e. History of LAUC as professional organization
 - f. Founding librarians
5. Budget Update – 2 min Vice-Chair
 - a. Around \$4100
 - b. May ask for additional funds for Char Booth event
6. Committee Updates
 - a. LRC update – 5 min Committee Chair
 - i. Becky unable to attend. Report from Becky via email: HR has begun sending us review files and we have started our work
 1. Beginning review files
 - b. RPDC update – 5 min Committee Chair
 - i. Two proposals in 2nd round
 - c. PC update – 0 min Committee Chair

- i. Scott unable to attend. Report from Scott via email: Nothing new to report for the committee, although we will have hosted a faculty speaker luncheon by that point in time (currently there are 24 RSVPs for the event – as of 4/7)
 - ii. **ACTION ITEM: Lorelei introduction for Char Booth?**
 - iii. **ACTION ITEM: Save the Date for Char Booth**
- d. Nominations update – 5 min Committee Chair
 - i. **ACTION ITEM: KP will send out nomination guidelines**
 - ii. **ACTION ITEM: KP will follow up w/ potential nominees**
 - iii. **ACTION ITEM: CR will check bylaws: if more than 1 member at large, clarify that only one can be a LAUC delegate; other is alternate**

7. Strategic Planning Update – E. Matthews

- a. Progress report– 5 mins
 - i. Hosted Value Proposition exercise
 - ii. Presented to LAUCI General Membership
 - iii. Contacted Academic Senate reps
 - iv. TDB: AGS and ASUCI; Library Champions list
 - 1. Task force will determine method of survey
 - 2. Need for stimulating more engagement from Library Champions with process to generate more detail for internal document with actionable items
 - a. NOT an electronic survey
- b. Ideas for how to best structure LAUC-I feedback on SP draft – 15 mins
 - i. **ACTION ITEM: Schedule LAUCI Lunch to present draft**
 - ii. Strategic Planning page is available on Wiki

Next Meeting:
 Weekday, Month DD, 20YY * TI:MEam – TI:MEpm * Bldg Rm